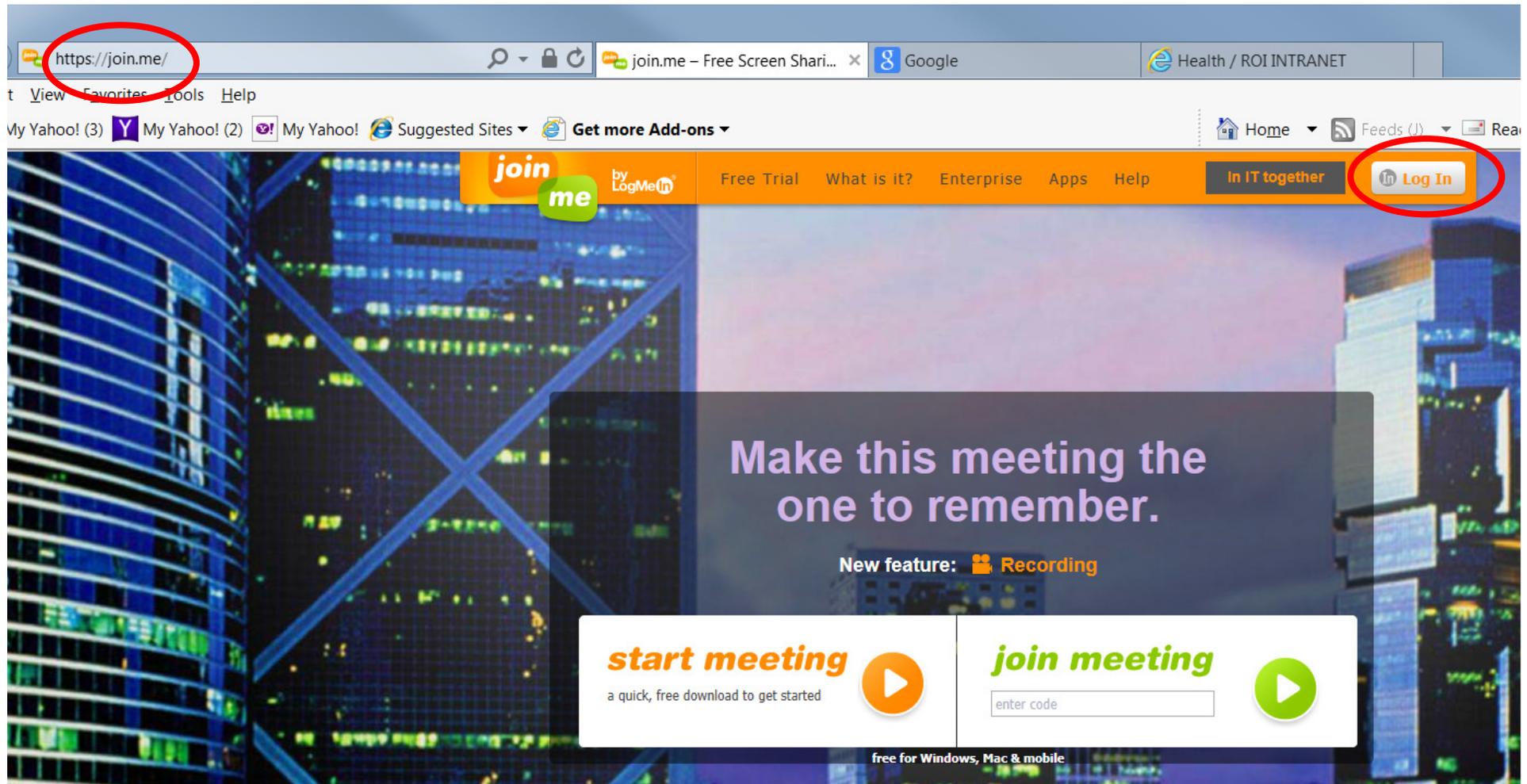


Using Join.Me

1. The “presenter” (typically a home user) needs to go to <https://join.me> and log in (as bgalway@health-roi.com)



The screenshot shows a web browser window with the address bar containing <https://join.me/>, which is circled in red. The browser's address bar also shows the page title "join.me - Free Screen Shari...". The browser's toolbar includes "View", "Favorites", "Tools", and "Help". The browser's address bar also shows the page title "join.me - Free Screen Shari...". The browser's toolbar includes "View", "Favorites", "Tools", and "Help". The browser's address bar also shows the page title "join.me - Free Screen Shari...". The browser's toolbar includes "View", "Favorites", "Tools", and "Help".

The Join.Me website header is orange and features the "join me" logo, navigation links for "Free Trial", "What is it?", "Enterprise", "Apps", and "Help", and a "Log In" button circled in red. The main content area has a dark background with a city skyline at night. The text "Make this meeting the one to remember." is displayed in large white letters. Below this, a "New feature: Recording" announcement is shown with a recording icon. At the bottom, there are two buttons: "start meeting" with a play icon and the text "a quick, free download to get started", and "join meeting" with a play icon and a text input field labeled "enter code". The footer text reads "free for Windows, Mac & mobile".

2. Ask Beth or Bob G. what password to use here:



Log in or [sign up](#)

Enter a valid LogMeIn ID and password:

Required

Keep me logged in

[Forgot your password?](#)

[Using a public or shared computer?](#)

Cont

Password goes here

store and :
And for a l
just \$3.99/



3. Choose start meeting here:

The image shows a screenshot of the join.me website. At the top, there is an orange navigation bar with the 'join me' logo (where 'join' is in orange and 'me' is in a green circle), the text 'by LogMeIn', and links for 'Buy more', 'What is it?', 'Enterprise', 'Apps', and 'Help'. A user profile icon for 'bgalway@health-' is visible in the top right. Below the navigation bar, a dark grey menu contains the following items: 'start', 'my meetings', 'presenters', 'billing', and 'meeting settings'. The main content area features two large buttons: 'start meeting' with an orange play button icon, and 'join meeting' with a green play button icon. The 'start meeting' button is circled in black, and a black arrow points from the right side of the image towards it. Below the 'start meeting' button, there are two radio button options: 'using your personal link' (which is selected) and 'using one-time code'. To the right of these options is a text input field labeled 'enter code'. Below this section, there is a purple heading 'Put the me in join.me' with a 'close' button to its right. Underneath, there are two columns of text. The left column says 'A personal link makes meeting with you a breeze.' followed by an 'edit link' button and the URL 'https://join.me/healthroi'. The right column says 'A personal background makes you unmistakable.' followed by an 'add personal background' button.

join me by LogMeIn Buy more What is it? Enterprise Apps Help In bgalway@health-

start my meetings presenters billing meeting settings

start meeting join meeting

using your personal link
 using one-time code

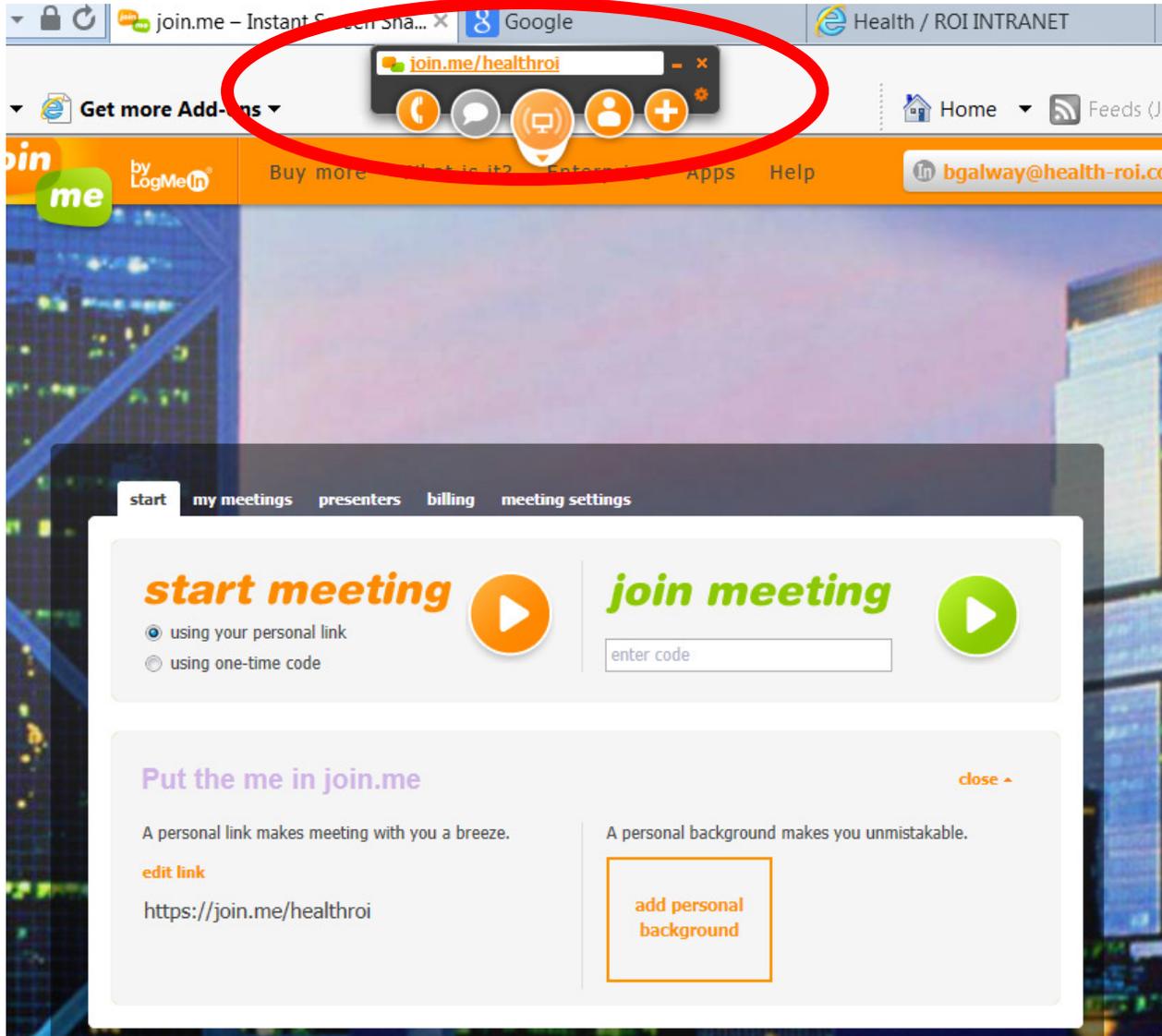
enter code

Put the me in join.me close

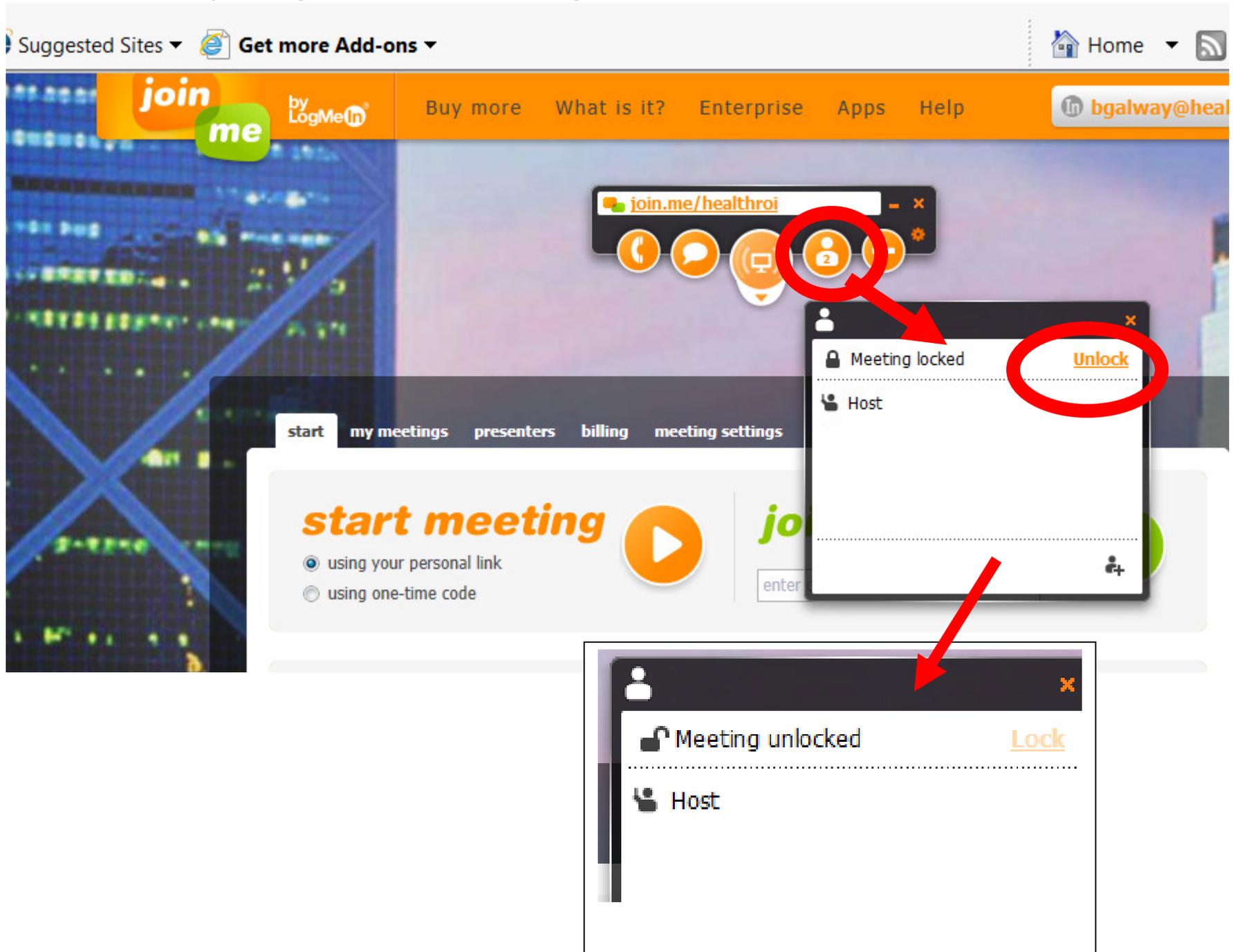
A personal link makes meeting with you a breeze.
edit link
https://join.me/healthroi

A personal background makes you unmistakable.
add personal background

4. At the top of your screen, a floating indicator will appear:



5. Unlock the session by choosing the icon indicated and clicking on **UNLOCK**



6. The Tech Support person may request control..you should answer YES



Special Note for the person who wants to view the Shared Screen:

The Tech Support person (or the non-Presenter) needs to go to this address to see the screen:

<https://join.me/healthroi>

